

Tarporley Parish Council Action List

Prepared – May 2021

Assets/Work Streams

Assets/Work Streams	Actions	Comments	Owner	Status
Allotments & Bowling Club	Awaiting final lease to be signed by Council	25 02 21 – emailed GB 12 04 21 – TPC agreed lease. To be signed by Cllr GC & PT and Clerk	Ann	On-going
	Draft Bowling Club lease for approval by PC & Club	03 02 21 – draft being reviewed by PT, GC. Ann TPC agreed lease. To be signed by Cllr GC & PT	Ann	Progressing
Branding & S106 Arts	Appoint lead artist	Interviews end July	Ann	
	Village Website	Contractor appointed	Abbie	
Brook Road Playing Fields	Access road completion	Snagging list to CW&C	Ann	Completed
	Road direction signs	21 06 21 – requested wording etc	Ann	On-going
Car Parking	Business Case - NEED	GP, NT	Ann	Response to Robinsons Brewery required
	Scheme development	22 01 21 – Charnley meeting actions- G, PT, NT	Ann	Response to Robinsons Brewery required
	Parking Survey Post-Covid	AH, MR, AW	Abbie	
Cemetery	Boundary Fence & Path	Dee Fencing undertake fencing 26 th July 2021. 07 04 21 – NTC Path update requested.	Ann	
	Wall	17 01 20 – appointed JS Works undertaken after fencing	Ann	
Council website	Review & Amend	GP, NT, Ann		
Events	Big Weekend	19 July 2021 next meeting	Abbie	
Finance	Budget Review	July	Ann	
Milestone Adoption	Adopt Milestone		Ann	
Neighbourhood Plan Review	Next Meeting		Ann	
	Call for sites – Letters	Resend letters – 2 further responses.	Ann	
	Climate Project	GP		
	Identify landowners		Ann	
Play Area	Next Meeting TBC	Meeting to discuss initial plans on 5 th May. 20 th May – play area designs received from Primary School 25 th May working group met to discuss consultation.	Abbie Ann	

		26 th May consultation with Tarporley High School.		
PROW ¹	• Gravel FP 12	Gravel paid for held at TG		
	• FP17 Diversion - floods		Ann	
	• FP11 Surfacing	Quote received. 14 04 21 email sent to Heathfield Management Company re: contribution. 19 04 21 Heathfield Management Company offered £500 towards cost. 29 05 21 Email sent to working group re: new path. Support for proposed new path.	Abbie	
Risk Management	• Inc RBL, WC • Review Chestnut Tree insurance cover	GC, CH, MR		Require General RA for 01 04 21
Storage Facility	• Council approve and sign transfer			Complete
	• Works Started			HH lease expires 16 05 21

Future Projects for Work streams for Consideration

Phone Kiosk	To agree future use
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Meeting Actions – May Meeting 2021

Actions	Comments	Owner	Status
Burton Square land ownership	<i>Gas Co or CW&C</i> 30 04 21 – emailed cadnet – not theirs.	Ann	
Defibrillator Brook Road	<i>25 05 21 Payment made for Defib.</i> 02 06 21 Payment made for service agreement	Ann	Complete
CCTV	<i>19 04 21 email sent to TY & LM</i>	Ann	

Faults Reported

Date	Fault	Reference
01 03 21	Poppy Lane footpath tree – mouldy and leaking water Also emailed to tree officer, WVHT, PROW	HW311902236
16 03 21	Reported kerb outside Chestnut Café. CWAC confirmed it was not actionable.	HW316663480

¹ Public Rights of Way